

**TRINCOMALEE CAMPUS,
EASTERN UNIVERSITY, SRI LANKA**

ABOUT

The Trincomalee Campus is a higher educational institution that functions under the Eastern University of Sri Lanka, located between the North-East coastal belt and the Nilaveli Road. Being a player in higher education at regional and national level shaping the human resources for better future. Trincomalee Campus has the potential to excel as a world-class university in the near future developing its strength in teaching, learning and research.

**DIPLOMA IN HUMAN RESOURCE MANAGEMENT
3RD BATCH (2023/2024)**

"Start Your dream to becoming an HR Professional"

Gaining knowledge in Human Resource Management is essential in any work-environment. So, this course is designed to improve knowledge and develop skills and expertise in the field of HRM for those who are interested and currently engaged in the HR related tasks. Moreover, this course will develop the scope in future career and work place. It also facilitates the students for those hoping to further continue their higher studies.

DESCRIPTION:

HRM is well planned as the central subsystem of an organization. It helps any organization to achieve its goals more effectively in the following ways. Maintaining and attracting the needed talent through effective compensation policies, orientation, placement, selection, recruitment, planning, etc. Developing a productive as well as highly motivating organizational culture and using effectively the existing resources. A blend of subjects covering a range of competencies will transform you to a higher stage of learning.

Objectives of the diploma programmes are,

- To provide an opportunity to the participants to earn a professional qualification in HR
- To get tuned to the latest development and best practices in HR
- To prepare the participants to handle the HR functions in an organization.

INVESTMENT



Registration Fee	Rs.5,000
Course Fee	Rs.40,000
Examination Fee	Rs.14,000
Library Fee (Non-Refundable)	Rs.1,000
Total Investment	Rs.60,000

COURSE CONTENTS

1st Year 1st Semester (15 Credits)

- DHRM 1013 Introduction to Business Environment and Management
- DHRM 1023 Organizational Staffing
- DHRM 1033 Performance and Compensation Management
- DHRM 1043 Human Resource Development
- DHRM 1053 Grievances Management and Disciplinary Procedure

1st Year 2nd Semester (15 Credits)

- DHRM 1063 Employee Health and Safety
- DHRM 1073 Organizational Behaviour Management
- DHRM 1083 Labour Laws in Sri Lanka
- DHRM 1093 Information Technology for Human Resource Management
- DHRM 1103 Sustainable Human Resource Management

- ❖ DURATION: 12 MONTHS
- ❖ MODE OF CLASSES: Physical/ Online
- ❖ CLASSES: Saturday & Sunday
- ❖ MEDIUM: English
- ❖ COMMENCEMENT: JANUARY 2024
- 🔗 **Download Application form, from the Trincomalee Campus website**
(<https://www.cedec.esn.ac.lk/dhrm-tc>)

Application Fee	Rs 1000.00
Account No	0002367029
Payable to	Assistant Bursar, Trincomalee Campus "Application fees-DHRM"
Bank	Bank of Ceylon
Closing Date	16 th of December 2023.
Send to	Academic Coordinator, External studies Unit, Faculty of Communication and Business Studies Trincomalee Campus, Eastern University, Sri Lanka Konesapuri, Nilaveli.

For Further Information:

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Coordinator
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Refer: <https://www.cedec.esn.ac.lk/dhrm-tc>

(Online Applications will be entertained.)